

TQ EXEL LTD

DESKTOP GUIDE

High Speed Temporary Traffic Management

Sector Scheme 12a/12b	Operative Training & Assessment	Lantra
Sector Scheme 12c	Operative Training & Assessment	Lantra
Sector Scheme 12c	Supervisor Training & Assessment	Lantra
Sector Scheme 12d	Operative Training & Assessment	Lantra
Foreman (12A/B)	2 Day Training (any suitable location)	Lantra
LTMO (12B)	2 Day Training (any suitable location)	Lantra
Impact Protection Vehicle	1 Day Training (any suitable location)	Lantra

New Roads & Streetworks Act – NRSWA (Scheme 6156)

Operatives Units 1-9 (various)	1 to 7 Days Train / Assess	C & Guilds
Supervisor Units 10-16 (various)	1 to 7 Days Train / Assess	C & Guilds

Winter Service Operations (Scheme 6159)

Operatives Pre-Training	Days as required	TQ Exel
Safety Awareness Unit	1 Day	C & Guilds
Assessment Units / Card	Assessments as necessary	C & Guilds

Vehicle Restraint Systems (Sector Scheme 2b for Installers)

Basic (TCB/OBB/DROBB)	5 Day Course	Lantra
Wire Rope (Add on)	2 Day Course	Lantra
Wire Rope (Stand Alone)	3 Day Course	Lantra
Update	1 Day Course	Lantra
Inspectors / Awareness	3 Day Course	TQ Exel
Temporary Barrier	1 Day Course	Lantra
Fence Designers	2 or 3 Day Course	TQ Exel

General Fencing (Sector Scheme 2a for Installers)

Training Programme and NVQ	Modular	Lantra
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NVQ Programmes

Higways Maintenance - Level 2	All Complexes & Units	CITB
Roadbuilding - Level 2	All Complexes & Units	CITB
Construction Operations - Level 2	All Complexes & Units	CITB
Plant Operations - Level 2 Plant Operator Route	All Units	CITB
Fence Installation - Level 2 + 3 Vehicle Restraint Systems	All Units	Lantra
General Fencing	All Units	Lantra
Training & Development – Levels 3 & 4 Unit A1 – Assessor Award	All Units	C & Guilds
Unit V1 – Internal Verifiers Award	All Units	C & Guilds
Customer Service – Levels 2, 3 & 4	All Units	C & Guilds

Head Office: Mendip Vocational Skills Centre, Mendip Business Park, Mendip Road,
Rooksbridge, Somerset, BS26 2UG

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DESKTOP GUIDE Cont'd

Highways Based / Health & Safety

Safety At Roadworks (Chapter 8)	2 Days Training	TQ Exel
Abrasive Wheels & PUWER	1 Day Training	TQ Exel
"Red Book" Code of Practice Update	1 Day Training	TQ Exel
Traffic Management Supervision	2 Day Training	TQ Exel
Cat & Genny	1 Day Training	TQ Exel
Using Portable Traffic Signals	1 Day Training	TQ Exel
Mobile Tower Scaffold	1 Day Training	TQ Exel
Safety Awareness	1 Day Training	TQ Exel
First Aid Appointed Person	1 Day Training	Abacus
First Aid at Work	4 Day Training	Abacus
Pesticides	Training & Assessments	TQ Exel / NPTC
Manual Handling	½ or 1 Day Training	TQ Exel
Vehicle Banksman	½ Day Training	TQ Exel
Safe Use of Power Tools (C&G 2342)	Modular Programme	City & Guilds

Plant Operators

Safety Awareness	1 Day Course	TQ Exel
All CPCs Plant Categories	Novice or Experienced	CPCS/CITB
Pedestrian Operated Plant	Various categories	TQ Exel
Use & Operation of Hand Held Plant	Various Types	TQ Exel
Chainsaw / Brushcutting	Various modules	Lantra Awards

Management Courses

Managing People / Teams	2 Day Training	TQ / UTL
Appraisal Skills	1 Day Training	TQ / UTL
Disciplinary procedures	1 Day Training	TQ / UTL
Report Writing Skills	1 Day Training	TQ / UTL
Time & Work Effectiveness	2 Day Training	TQ / UTL
Instructional Techniques	2-3 Day Training / Workshop	TQ Exel
Institute of Leadership & Mgt (ILM)	Modular Programme	City & Guilds

Business Administration / Quality Management

ISO 9001/2000 Systems	1 Day / 2 Day Training	TQ / DB
Internal Quality Auditing	1 Day / 2 Day Training	TQ / DB
Process Mapping / Procedure Writing	1 Day / 2 Day Training	TQ / DB
Customer Service Monitoring	1 Day / 2 Day Training	TQ / DB
Marketing and Business Development	1 Day / 2 Day Training	TQ / DB

Driver Training

LGV (all classes)	Various (as required)	TQ Exel / RM
CPC (Training & Tests)	5 Day / 10 Day / 1 Day	TQ Exel / RM
Driver Updates (in company)	Various (as required)	TQ Exel / RM
Four Wheel Drive/ATV	Various (as required)	TQ Exel

NB: If the course you want is not on this list, or you want to discuss a bespoke package or location to suit your particular needs then please contact us. We also offer advisors and specialist consultants in various areas and can supply safety officers.

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